



**Havering**  
LONDON BOROUGH

# **COUNCIL MEETING**

**7.30 pm Wednesday, 27 January 2016  
At Council Chamber - Town Hall**

**Members of the Council of the London Borough of Havering are hereby summoned to attend a meeting of the Council at the time and place indicated for the transaction of the following business**

**Daniel Fenwick  
Monitoring Officer**

**For information about the meeting please contact:  
Anthony Clements tel: 01708 433065  
anthony.clements@oneSource.co.uk**



**Please note that this meeting will be webcast.**

**Members of the public who do not wish to appear  
in the webcast will be able to sit in the balcony,  
which is not in camera range.**

## **Protocol for members of the public wishing to report on meetings of the London Borough of Havering**

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

## AGENDA

**1 PRAYERS**

**2 APOLOGIES FOR ABSENCE**

To receive apologies for absence (if any).

**3 MINUTES** (Pages 1 - 30)

To sign as a true record the minutes of the meeting of the Council held on 25 November 2015 (attached).

**4 DISCLOSURE OF INTERESTS**

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any interest in an item at any time prior to the consideration of the matter.*

**5 ANNOUNCEMENTS BY THE MAYOR, BY THE LEADER OF THE COUNCIL OR BY THE CHIEF EXECUTIVE**

To receive announcements (if any).

**6 PETITIONS**

Councillor Alex Donald has given notice of intention to present a petition.

To receive any petition presented pursuant to Council Procedure Rule 23.

**7 LOCAL COUNCIL TAX SUPPORT SCHEME 2016/17** (Pages 31 - 84)

**NOTE: THE DEADLINE FOR RECEIPT OF AMENDMENTS TO ALL REPORTS ISSUED WITH THE FINAL AGENDA IS MIDNIGHT, MONDAY 25 JANUARY.**

To consider a report of Cabinet on the Local Council Tax Support Scheme 2016/17 (attached, subject to approval by Cabinet).

**8 ROMFORD MARKET TRANSFORMATION PROGRAMME** (Pages 85 - 116)

To consider a report of Cabinet on the Romford Market Transformation Programme (attached).

**9 SEALING OF COUNCIL DOCUMENTS AND DELEGATION TO LEGAL OFFICERS**  
(Pages 117 - 124)

To consider a report of the Governance Committee on the Sealing of Council Documents and Delegation to Legal Officers (attached).

**10 OVERVIEW AND SCRUTINY RULES: EXCEPTIONS TO THE CALL-IN PROCEDURE** (Pages 125 - 128)

To consider a report of the Chief Executive on Overview and Scrutiny Rules: Exceptions to the Call-in (Requisition) Procedure (attached).

**11 MEMBERS' QUESTIONS** (Pages 129 - 134)

Attached.

**12 MOTIONS FOR DEBATE** (Pages 135 - 138)

Motions paper attached.